



## Sprowston Junior School - 2026/27

On behalf of all the children, staff and governors, it is my pleasure to welcome you to our school.

We are all very proud of our school and we strongly believe that working in partnership with parents is a key ingredient for success. We hope that we can depend on your co-operation and support in this partnership, so that together we can provide the best for every child.

In June 2023, Ofsted graded the school as 'Good'. They commented: 'Pupils say the best things about Sprowston Junior are their friends, the teachers and their lessons'. Parents also speak very highly about the school and would recommend it to others. Pupils feel safe and are kept safe.

We hope that the rest of this brochure gives you a more detailed picture of the school and that it will answer the questions you may have about us. If you would like to know more or wish to arrange a visit, please do not hesitate to contact me.



Mr Matt Walton  
Headteacher



# Our School

The school was built in 1937, originally as a Secondary School. In 1951, the Secondary School transferred to a new site on Cannerby Lane and the school became Sprowston Junior School. In 1976, the school was extensively remodelled to provide facilities when the Junior School became a Middle School for pupils of 8-12 years, sharing a site with Sprowston First (now Infant) School. In September 2007 the school became Sprowston Junior School again with children from 7-11 years old.

There are currently 173 children on roll, arranged in 6 mixed ability classes. The main building consists of an administration area, multipurpose hall, class bases for years 3, 4, 5 and 6. We also have a wonderful library, a cookery room and many spaces to use for other curricular activities.

Our Specialist Hub of Inclusive Practice is a brand new building in 2026 and from September 2026, will cater for two classes of up to 8 children. A Specialist Hub (SHIP) is a specialist provision within a mainstream school that enables children with a range of special educational needs and/or disabilities to have access to individualised and small group support whilst also benefiting from inclusive practice within the mainstream setting.

We have a newly created garden area which can be found to the rear of the SHIP building. We look forward to working with the children to create a fantastic space for the children to enjoy.

There is a large playground for outdoor P.E. and break times, including space for different games. The Recreation Ground is used for P.E. and after school matches.





## Our School Vision

To provide a nurturing, inspiring, and safe environment where every child feels valued, confident, and motivated to learn. We aim to cultivate curiosity, resilience, and a lifelong love of learning, preparing children to achieve their full potential and thrive in the future.

## Our Aims & Values

### Achievement for All

-  **Building** a love of learning and a determination to succeed by inspiring and motivating pupils to reach their potential.
-  **Working together** to help each other become caring and respectful individuals who celebrate differences and have healthy bodies and minds.

## Our School Day

School begins with registration - in the morning at 8:45am and in the afternoon at 1:25pm. A first buzzer will go at 8:40am and we ask all children in the playground to make their way into the school building. The second buzzer will go at 8:45am to signal the start of the school day. Anyone arriving after these times should report to the main school office.

<b>8:40</b> <small>am</small>	<b>First buzzer to enter school</b>
<b>8:45</b> <small>am</small>	<b>Registration</b>
<b>8:50</b> <small>am</small>	<b>Teaching session 1</b>
<b>10:00</b> <small>am</small>	<b>Assembly</b>
<b>10:10</b> <small>am</small>	<b>Break</b>
<b>10:30</b> <small>am</small>	<b>Teaching sessions 2 &amp; 3</b>
<b>12:20</b> <small>pm</small>	<b>Lunch break</b>
<b>1:15</b> <small>pm</small>	<b>Registration</b>
<b>1:20</b> <small>pm</small>	<b>Teaching sessions 4 &amp; 5</b>
<b>3:15</b> <small>pm</small>	<b>End of school</b>



Adults go out onto the playground at 8:30am to supervise children. Children must not enter the playground before this time. **We ask parents to please not park in the school car park.**

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*'Pupils appreciate the reward systems in place that support positive behaviours.'*

**Ofsted 2023**

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## Special Educational Needs

Children are individuals and do not all progress at the same pace, some need extra support and others more challenge. If necessary, the school will seek advice and assistance from other support services and agencies. All children will have equality of opportunity and access to the whole curriculum, with adaptations where necessary. Please do get in touch with Liz Clark, SENDCo, if you have any concerns.

## School Attendance

Good school attendance is very important for a child to ensure consistency in their learning as they journey through key stage 2, helping them to achieve their very best.

On the first day of absence, please telephone the school as early as possible – you can leave a message or notify us by emailing: [admin@sprowstonjunior.norfolk.sch.uk](mailto:admin@sprowstonjunior.norfolk.sch.uk). If you know your child will be absent, e.g. for a medical appointment, please notify the school in advance. If a child is absent without explanation, we will try to contact parents by telephone before 10am on the first day of absence.

It is important we are told of any absences. Our attendance policy states that we need to visit the children at home for safeguarding reasons if we do not receive any contact from a parent or carer after the first day of absence.

If it is necessary to take your child out of school during term time, please complete an 'application for absence' form available from the office. However, please be aware that the absence will be recorded as unauthorised unless there are exceptional circumstances.

## Curriculum

As well as daily English and maths, all children follow a broad and balanced curriculum covering science, history, geography, physical education, religious education, music, art, design technology, personal social & health education, computing and languages.

We follow the Accelerated Reader scheme to support reading in school and encourage children to read regularly, both in school and at home. The children take an online 'quiz' after reading every book, to help them improve their comprehension skills.

In class, we aim for a rich language learning environment, with children discussing their learning through a number of different activities in the classroom. This enables the children to verbalise their thinking. This approach helps children to improve confidence and improve their speaking and listening skills.

We enrich the curriculum with days and events focussed on particular areas of the curriculum and value the breadth that teaching the National Curriculum has to offer.

# Religious Education

Sprowston is a junior school with no religious affiliation. The RE taught in school follows the Norfolk Agreed Syllabus. The teaching given is non-denominational.

Collective worship takes place daily and all children of any religion or none, may comfortably be present and participate as appropriate. Collective worship is an opportunity for pupils to celebrate the values and achievements of individuals, the school and community. A variety of themes are covered for reflection. Parents who wish to withdraw their child should contact the head teacher.

# School Uniform

We wish to project a positive and easily recognisable image of the school. Parents support the ethos of the school by ensuring their children wear the agreed uniform.

Children with pierced ears may wear small studs, which must be removed for P.E. and swimming. If ears are newly pierced and earrings cannot be removed, they must be covered with tape for P.E.

No other jewellery should be worn. No nail varnish, hair colouring, or extreme hairstyles please.

## Girls:

- Turquoise sweatshirts or cardigans with school logo\*
- Mid-grey 'school' skirt, shorts, pinafores or trousers 'school wear', not fashion alternatives.
- Navy polo shirt either with or without school logo\*.
- Grey tights in colder weather.
- Sensible black shoes; flat heels (no other colours please).



## Boys:

- Turquoise sweatshirts with school logo\*.
- Mid-grey 'school' trousers or shorts.
- Navy polo shirt either with or without school logo\*.
- Sensible black shoes (no other colours please).



- \*Sweatshirts, Cardigans and polo shirts can be ordered online using the following link - <https://price-buckland.co.uk/sprowston-junior-school-norwich>

**Showerproof fleece jackets, PE bags and book bags are also available.**

## PE Kit

- Plain white or navy T-shirt, navy/black shorts, and trainers.
- The children come to school twice a week in their PE kit. We please ask that they have a plain navy/black tracksuit. School hoodies are also available online.
- Long hair must be tied back.

Swimming usually takes place during Year 4 & Year 5. The following kit is required:

- For swimming, girls will need a one-piece costume and boys will need trunks or swim shorts. A swimming cap is essential (available from the school office).

***Please name all items of clothing – we continually have a mountain of lost property.***

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*'Pupils are kind to each other and accepting of differences.*

*Ofsted 2023'*

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## Friends of Sprowston Junior

During your child's first term, you will be invited to join the 'Friends'. Please come along and support their work – it is a good way to get involved in the school and to meet the staff. The Friends organise a variety of events, including discos, quiz & chips and the summer barbecue, to raise valuable funds for the school.

Our longstanding chair and vice chairs are stepping down in July so there will be an opportunity for new volunteers to run the 'Friends Association'. Please get in touch if you are interested to find out more.

## Our Staff

Mr Matt Walton	Headteacher
Mr David Arthur	Deputy Headteacher
Miss Liz Clark	Leadership team/SENDCo
Mrs Caroline Wills	Leadership team/Teacher (part-time)
Mrs Emma Pearce	SHIP Lead Teacher
Mr Conor Gately	SHIP Teacher
Miss Abigail Allen	Teacher
Mr Neil Reeds	Teacher
Mrs Rachel Harrison	Teacher (part-time)
Mr Alex Ingham	Teacher (part-time)
Mrs Melissa Connell	Teacher (part-time)
Mrs Helen Pope	Teacher (part-time)
Mrs Lisa Blazer	HLTA
Mrs Kerry Webb	HLTA
Mrs Lisa Lewis	SHIP HLTA
Miss Michele Read	Teaching Assistant
Mrs Maryanne Brooks	Teaching Assistant
Mrs Sam Curtis	Teaching Assistant
Mrs Jo Clark	Teaching Assistant
Mrs Kate Gillies	Classroom Assistant
Mrs Keri Phillips	Midday Supervisory Asst
Mrs Laura Kett	Classroom Assistant(SHIP)
Mrs Sarah Reeve	HLTA/Teaching Assistant
Mrs Mikela Fuller	Office Manager
Mrs Tina Leyer	Secretarial Assistant
Mrs Milissa Jefferies	Receptionist
Mrs Zsafia Hajdu	Midday Supervisory Asst
Miss Rose Clark	Wraparound Manager
Miss Louise Beckett	Playworker
Mr Stephen Belson	Site Manager
Mr Steven Hallam	Cleaning Operative



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*'A high-quality programme for personal, social and health education (PSHE) helps pupils to learn about physical and mental health and what makes respectful and healthy relationships.'*

**Ofsted - 2023**

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## Governing Body

Our governors are very supportive and work closely with the school. They ensure safeguarding practices are thorough and rigorous. They hold regular meetings to discuss children's progress, monitor school expenditure and the work of the school. Regular visits to school also inform their discussions and their decision making.

Parents are invited to contact the governors with ideas, queries or questions. The governors regularly carry out a survey of parental opinions, reporting back to the school and to the parents so that action is taken to regarding any parental concerns.

Mrs. Hayley Stockwell  
Mr. Toby Hartley  
Mrs. Laura Latimer  
Mrs. Paula Wicks  
Mrs, Laura De Souza  
Miss Liz Clark  
Mr. David Arthur  
Mr. Matt Walton

Chair of Governors  
Parent  
Co-opted (vice-chair)  
Parent  
Parent  
Co-opted  
Co-opted  
Head teacher

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*Teachers' use effective methods to check that pupils have understood new learning and that they can recall, and build upon, previous knowledge.'*  
Ofsted 2023

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## School Meals

Meals are provided on a daily basis for £2.80 per meal. This means that each day you/your child can decide whether to order a school hot meal or packed lunch from the weekly menus that are sent home. Payment for lunches are made to the school via our online school money system. Otherwise, we ask that you please send your child to school with a suitable packed lunch from home – no fizzy drinks, chocolate bars or sweets please. The school office will be happy to help with enquiries on how to use the school money system and can advise on entitlement to free school meals.

We do ask that sweets and chocolate bars are not brought into school for snacks, and we encourage a healthy snack at break-time. We do allow chocolate as part of a wafer/biscuit snack.

We are a **nut-free** school and ask that break-time snacks and packed lunches do not contain nuts of any kind.

A water bottle (with sports top) is essential for the warmer months but preferable for the whole school year. Water is allowable in the classrooms.

## Extra-Curricular Activities

- Every class has a school council representative and the council meets regularly. The class councillors will then host a meeting in their class so that every child has a voice.
- Every child is a member of a House; Fire, Air, Earth and Water. Year 6 pupils are chosen to be House Leaders. During the year the House Leaders organise competitions & fund-raising events for charity and co-ordinate the collection of house points which are given for effort and producing work that reaches a personal best.
- A wide variety of clubs are on offer throughout the year, either at lunchtime or after school (some for a small fee). These include: football, singing, cross-country, art, drama, gymnastics, athletics, cricket and dance.
- We organize a variety of visits and visitors to broaden the children's experiences at Sprowston Junior. Examples are: Book Week, Diversity Week, STEM Day, plus regular sports competitions and gardening. Several educational trips occur across the year groups, examples include: Year 3/4 visiting the beach as part of their geography work; Year 5 visiting an Owl Sanctuary and Year 6 having a residential visit to Hilltop at Sheringham.
- The governors do not wish any child to be disadvantaged due to financial reasons; if making a financial contribution is difficult, please talk to us in confidence.

# Sprowston Clubhouse

Sprowston Clubhouse is our wrap-around provision, and it started in September 2025. The clubhouse serves both the junior and infant schools. The breakfast club starts at 7:45am and after eating breakfast, the children get time to do an activity before getting taken to their classes for the start of the school day.

The evening club runs from from 3:15pm, through to 5:45pm if required. We have several pricing options.

The children take part in a range of activities, including time playing outside and they enjoy an evening snack if staying past 4:15pm.

Sprowston Clubhouse is run by Miss Clark & Mrs Beckett and has enjoyed a very successful first year!



## Behaviour

It is a primary aim of our school that every member of the school community feels valued and respected, and that each person is treated fairly and well.

Pastoral care is an integral part of our school behaviour policy which is designed to guide the way in which all members of the school can work together in a supportive way. We believe the management of children's behaviour should reflect the values of our school.

Our behaviour policy is underpinned by an inclusive and positive approach. An expected standard of behaviour is 'green' in class but a child can achieve a gold star day, which means they have achieved an excellent standard of effort and behaviour.

We reward good behaviour, as we believe that this will develop an ethos of kindness and co-operation, for example: 'Feel Good Friday' awards, 'special mentions', 'house-point awards' and 'value' stickers.

We send home 'virtual' stickers and 'thumbs up' on the Marvellous Me app so please make sure you are signed up to it. This is also another place for teachers to send messages home.

Any behaviour deemed not to be acceptable, is dealt with in a constructive and calm way, with a variety of sanctions used if and when appropriate.

# Safeguarding

Sprowston Junior School is committed to safeguarding and promoting the welfare and safety of all students and expects all staff and volunteers to share this commitment. We strive to ensure that consistent and effective safeguarding procedures are in place to support families, students and staff at school.

Safeguarding means:

- protecting children from abuse and maltreatment
- preventing harm to children's health or development
- ensuring children grow up with the provision of safe and effective care
- taking action to enable all children and young people to have the best outcomes.

Our designated safeguarding staff are Mr Arthur (safeguarding lead), Mr Walton, Miss Clark, Mrs Pearce & Miss Clark (Wrap-around lead). The named governor for safeguarding is Mrs Laura Latimer and she can be contacted via the school.



## Administrative Information

### a) Charging:

The Governors wish to support all that the school does to broaden and enrich the education of pupils at the school and our charging policy is intended to enable all the activities which have these aims to continue, and to be available as widely as possible. If anyone has difficulties or concerns over charges, they should contact the Headteacher, in confidence.

Charges will be made for some activities which take place outside of school time when parents wish their children to take part. There is also a charge for extra-curricular music lessons.

Costs for activities which take place in school time are supported by asking for voluntary contributions. Visits are always subsidised by the school and parents are never asked to pay extra to cover those who do not pay. We would not wish any pupil to be prevented from taking

part through the inability of parents to pay. Our funds are limited, however, and there is the risk that if insufficient parents contribute towards the costs, the visits will not take place.

**b) Weather conditions:**

If we have snow or other severe weather conditions, please listen to local radio stations or check [www.schoolclosures.norfolk.gov.uk](http://www.schoolclosures.norfolk.gov.uk). We will aim to text parents as early as possible to let them know if we have to close. When the school is open during poor weather (whether cold, wet or windy), please ensure that children come to school with suitable outdoor clothing and, if snowing, either wellies or boots so that they can still go outside to play at break. Extra layers in their PE bags for outdoors will be essential during the winter months.

**c) Road Safety:**

Parents are requested not to enter the school gates by car, when delivering or collecting children, because of the congestion this causes and the danger to other children using the same gates. Parking is also a concern and we ask parents to try to use local car parks and walk to meet children from school.

Children may cycle to school and we strongly suggest they wear a helmet. We cannot take responsibility for bikes left in the cycle shed and bikes should be locked up. We hold regular bike-ability courses for children in Years 5 & 6. Children should not cycle in the school grounds.

**d) Making a complaint:**

If you are unhappy about any aspect of your child's education or experience at school you should make an appointment to see the class teacher. We would hope that discussing the matter with the teacher should be enough to resolve the problem. However, if you are still unhappy and wish to take the matter further you can make an appointment to see the Headteacher.

If, after discussion with the Headteacher, the matter still remains unresolved you should tell the school that you wish to make a formal complaint. The Headteacher will give you a copy of the Complaints Procedure and the name of the Chair of the Governing Body to write to.

**e) Medicines and First Aid:**

If a child needs medication to be administered at school, it must be delivered by a parent/carer, and our permission form completed. **It must not be given to children to bring to school.** The medicine will be stored in the medical room in a locked cabinet.

Any accident will be reported to the supervising member of staff. For minor cuts and grazes, the child will be treated in the playground or he/she may be sent to the medical room. For a more serious accident the adult on duty will assess the situation and make the necessary first aid arrangements. If necessary, parents will be contacted.

**f) Admission Arrangements:**

The school has adopted the policy recommended by Norfolk Children's Services. The school's admission criteria does not discriminate against children with disabilities.

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*'A high-quality programme for personal, social and health education (PSHE) helps pupils to learn about physical and mental health and what makes respectful and healthy relationships.*

**Ofsted - 2023**

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# Term Dates

All school term dates can be found on:

[School Term Dates 2026/2027](#)

**The Autumn term begins on Thursday 3rd September 2026**

## School Term Dates

### **Autumn term**

- Thursday 3rd September 2026 – Thursday 22nd October 2026
- Half-term holiday: Friday 23rd October 2026 – Friday 30th October 2026
- Monday 2nd November 2026 – Friday 18th December 2026
- Christmas holiday: Monday 21st December 2026 – Monday 4th January 2027

### **Spring term**

- Tuesday 5th January 2027 - Friday 12th February 2027
- Half-term holiday: Monday 15th February 2027 - Friday 19th February 2027
- Monday 22nd February 2027 – Thursday 25th March 2027
- Easter holiday: Friday 26th March 2027 – Monday 12th April 2027

### **Summer term**

- Tuesday 13th April 2027 – Friday 28th May 2027 (Monday 3rd May is a Bank Holiday)
- Half-term holiday: Monday 31st May 2027 - Friday 4th June 2027
- Monday 7th June 2027 – Wednesday 21st July 2027

## SPROWSTON JUNIOR SCHOOL

RECREATION GROUND ROAD

NORWICH, NORFOLK, NR7 8EW

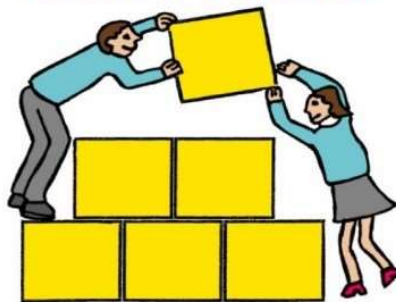
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Twitter: @SprowstonJunior

**Sprowston  
Junior School**



**Building and Working Together**