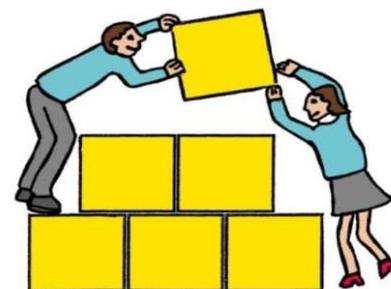


## Sprowston Junior School Remote Learning Policy



### Specific Aims

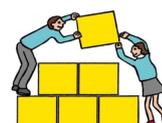
- To outline our approach for pupils that will not be attending school, as a result of government guidance or the closure of a year group bubble
- To outline our expectations for staff that will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the teaching, marking and planning for pupils.

### Who is the policy applicable to?

Every child is expected to attend school from September 1<sup>st</sup> 2020. In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

- A continuous, dry cough
- A high temperature above 37.8°C
- A loss of, or change to, their sense of smell or taste
- Have had access to a test and this has returned a positive result for Covid-19

This policy is intended to outline expectations for year group bubble or partial school closure, rather than individual cases. Individual pupils who are isolating due to health issues (based on government advice) and choose not return to school in September will be supported on a case-by-case basis, primarily with the use of google classroom, which will mirror the work being taught to the rest of the class in school. Paper-based packs will be available on request should access to google classroom not be possible.



## **Remote learning for pupils**

Google classroom will be used to provide links to appropriate remote learning for pupils that are not able to attend school. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents.

The governors and senior leadership team at Sprowston Junior School are fully aware that these are exceptional times and would like to make it clear that the completion of work is not compulsory and that this document seeks to inform and guide families and not impose expectations. Each family is unique and because of this, should approach home learning in way which suits their individual needs. We realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- Parents may be trying to work from home so access to technology as a family may be limited.
- Parents may have two or more children trying to access technology.
- Teachers may be trying to manage their home situation and the learning of their own children.
- Systems may not always function as they should.



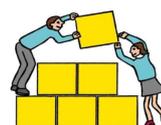
## **Teacher expectations**

- Teachers will follow the year group curriculum map – taking in to account any knowledge gaps that have been identified through baseline assessment.
- Resources will, where possible, mirror lessons being taught in school and will be available via Google Classroom as well as paper-based packs as needed.
- Knowledge organisers for topics being studied will be available on google classroom. These will include key topics, vocabulary and information about the areas being studied in class.
- Links to daily Maths lessons – these will be a mixture of ‘Mymaths’, Oak Academy, and BBC Bitesize.
- Other online maths resources (Sumdog, TTRockstars, Numbots and Prodigy) will be available through pupil log ons – these are mostly self-directed, but may include bespoke work set on a pupil-by-pupil basis.
- Teachers will respond promptly, within reason, to requests for support from families at home. This should be done via school email or google classroom. Staff and parents should communicate via the class email address (provided when necessary).
- Should a staff member require support with the use of technology, it is their responsibility to seek this support in school and Senior Leaders will ensure that support is given promptly.
- The school will endeavour to supply resources to support tasks for home learners.



### **Family (pupil/parent/carer) role**

- Where possible, it is beneficial for young people to maintain a regular and familiar routine. Sprowston Junior School would recommend that each 'school day' maintains structure. For example, this could include maths and literacy session being held in the morning and other curriculum areas in the afternoon.
- If a year group bubble is isolated, the children will be sent home with their home reading book, their home/school journal and any work that may be set by the class teacher. Google classroom will be the first port of call for any work during any year group lockdown. Where google classroom is not accessible paper-based resources will be made available to parents/carers on request.
- Should anything be unclear in the work that is set, parents can communicate with class teachers via the school email address or by contacting the school office. They should make clear which year group and subject the question relates to. Messages can also be sent via google classroom.
- We would encourage parents to support their children's work, by viewing the work set together, and then making appropriate plans to complete the work. This can include finding an appropriate place to work and, to the best of their ability, supporting pupils with work encouraging them to work with good levels of concentration.
- Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact school promptly and alternative solutions will be made available (e.g. paper copies of work).



### **Remote teaching for staff who are self-isolating**

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this. If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.
- Following contact with school, a referral to Occupational Health may be set up to support that individual.
- It is expected that staff get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.
- Whilst self-isolating, and if able to do so, non-teaching staff may be given an individual project to work on which is in line with whole school improvement priorities or asked to support with the online learning provision for their year group. These projects will be communicated by the Senior Leadership Team and will be allocated on a case-by-case basis.
- If unwell themselves, teachers will be covered by another staff member for the sharing of activities. Communication and planning during this time will not be undertaken until the teacher is fit to work.

